



**MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
AUGUST 10, 2015
7:00 PM**

CALL TO ORDER

A regular meeting of the City Council of the City of Creve Coeur was called to order by Mayor Glantz at the Creve Coeur Government Center, 300 N. New Ballas Road on Monday, August 10, 2015 at 7:09 p.m.

PLEDGE OF ALLEGIANCE

Mayor Glantz led the Pledge of Allegiance.

INVOCATION

Mayor Glantz gave an invocation.

ROLL CALL

| | |
|----------------|-------------------------|
| Mayor Glantz | |
| Mr. Kreuter | Council Member Ward I |
| Ms. Kramer | Council Member Ward I |
| Mrs. Lawrence | Council Member Ward II |
| Mr. Wang | Council Member Ward II |
| Mrs. D'Alfonso | Council Member Ward III |
| Mr. Hoffman | Council Member Ward III |
| Mr. Kent | Council Member Ward IV |
| Mr. Saunders | Council Member Ward IV |

COMMENTS FROM THE GENERAL PUBLIC

(Citizens are asked to limit comments to three minutes and to complete a speaker card)

Mel Klearman 739 Bergerac Drive stated we have a difficult golf course and the discussion regarding the golf course at the work session was good. Mr. Klearman asked if there were sufficient shared parking spaces for increased usage and asked if there was enough staff to have a starter person at hole one on the course.

Mayor Glantz stated these are good questions but staff isn't prepared to answer questions this evening.

PROCLAMATION - LUCKY LANE NURSERY SCHOOL

Mayor Glantz presented the proclamation to Carly Purdy from Lucky Lane Nursery School.

ACCEPTANCE OF THE AGENDA

Council Member Saunders moved, seconded by Council Member Hoffman to accept the agenda as presented, with the vote upon such motion as follows, to-wit:

Council Member D'Alfonso – Aye
Council Member Wang – Aye
Council Member Kent – Aye
Council Member Saunders – Aye



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Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence – Aye
Council Member Kramer – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried.

ANNOUNCEMENTS

***The City Council meets the 2nd and 4th Monday of each month
6:00 p.m. - 7:00 p.m. - Work Session
7:00 p.m. - Regular Meeting of the City Council***

1. CONSENT AGENDA

Council Member Saunders moved, seconded by Council Member Hoffman to approve the consent agenda as presented.

a. Council Minutes Dated July 27, 2015

Mayor Glantz called the question to approve the consent agenda as presented, with the vote upon such motion as follows, to-wit:

Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence – Aye
Council Member Kramer – Aye
Council Member D'Alfonso – Aye
Council Member Wang – Aye
Council Member Kent – Aye
Council Member Saunders – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried.

BILLS PAYABLE REPORT

For Information Only

Summary: A report of bills payable dated August 4, 2015 in the amount of \$360,241.91 has been provided for Council review. No vote is required.

UNFINISHED BUSINESS

- 2. Bill No. 5554 - An Ordinance of the City Council of the City of Creve Coeur, Missouri, Reestablishing and Making Public Previously Established Methods of Disclosing Potential Conflicts of Interest and Substantial Interests Pursuant to Section 105.485 of the Revised Statutes of Missouri.
Final Reading and Passage**

City Clerk read Bill No. 5554 for the final time.



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Council Member Hoffman moved, seconded by Council Member Kramer to approve Bill No. 5554, with the vote upon such motion as follows, to-wit:

Council Member Saunders – Aye
Council Member Kent – Aye
Council Member Wang – Aye
Council Member D'Alfonso – Aye
Council Member Kramer – Aye
Council Member Lawrence – Aye
Council Member Hoffman – Aye
Council Member Kreuter – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried. Bill No. 5554 becomes Ordinance No. 5432.

3. Bill No. 5555 - An Ordinance Amending Chapter 135 of the Code of Ordinances of the City of Creve Coeur Regarding the Municipal Court. Final Reading and Passage

City Clerk read Bill No. 5555 for the final time.

Council Member Hoffman moved, seconded by Council Member Kramer to approve Bill No. 5555, with the vote upon such motion as follows, to-wit:

Council Member Kramer – Aye
Council Member Lawrence – Aye
Council Member Hoffman – Aye
Council Member Kreuter – Aye
Council Member Saunders – Aye
Council Member Kent – Aye
Council Member Wang – Aye
Council Member D'Alfonso – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried. Bill No. 5555 becomes Ordinance No. 5433.

4. Bill No. 5556 - An Ordinance Revising Various Inspection Requirements of the Code of Ordinances of the City of Creve Coeur. Final Reading and Passage

City Clerk read Bill No. 5556 for the final time.

Council Member Hoffman moved, seconded by Council Member Lawrence to approve Bill No. 5556, with the vote upon such motion as follows, to-wit:

Council Member D'Alfonso – Aye
Council Member Wang – Aye
Council member Kent – Aye



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Council Member Saunders – Aye
Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence – Aye
Council Member Kramer – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried. Bill No. 5556 becomes Ordinance No. 5434.

NEW BUSINESS

- 5. Bill No. 5557 - An Ordinance Amending the Adopted Fiscal Year 2016 General and Capital Funds Budgets of the City of Creve Coeur by Authorizing Additional Appropriations and Unappropriations from Operating Departments. First Reading**

City Clerk read Bill No. 5557 for the first time.

- 6. Bill No. 5558 - An Ordinance Increasing the Annual Fee for the City's Lateral Sewer Repair Fund. First Reading**

City Clerk read Bill No. 5558 for the first time.

Dan Smith stated in 2011 based upon a balance as of June 30, 2011 of approximately \$316,000 City Council decided to lower the Sewer Lateral Fee to \$18.00. Since that time the fund has incurred a deficit of \$215,915. This occurred because revenues during that time period were \$344,866 and expenses were \$560,781. The deficit was primarily due to the decrease in revenues of approximately \$50,000 annually as a result of the fee reduction. In addition sewer lateral refunds have increased substantially. As discussed during the budget work sessions staff is recommending returning the Sewer Lateral Tax to the original \$28 amount which was approved in 1999. This increase is necessary to allow the program to continue to operate at the current level.

- 7. Resolution No. 1175 - A Resolution of the City Council of the City of Creve Coeur, Missouri Authorizing the Execution of an Agreement with the City of Chesterfield, Under the Cooperative Salt Program, for Purchasing 1500 Tons of Salt for an Amount of \$73,845.00.**

City Clerk read Resolution No. 1175.

Council Member Saunders moved, seconded by Council Member Hoffman to approve Resolution No. 1175.

Council Member D'Alfonso asked if the average is based on what is amount is being purchased.

Jim Heines stated Public Works is trying to build up a surplus/reserve for the harsher winters.

Mayor Glantz called the question to approve Resolution No. 1175, with the vote upon such motion as follows, to-wit:



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Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence - Aye
Council Member Kramer – Aye
Council Member D'Alfonso – Aye
Council Member Wang – Aye
Council Member Kent - Aye
Council Member Saunders – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried.

APPOINTMENTS

8. Community Development Director

Mark Perkins stated the appointment of Department Directors is made by the City Administrator subject to the approval of the City Council. Mark Perkins stated he is pleased to present to Council Jason Jaggi for appointment as the City's next Community Development Director. Mr. Jaggi has extensive experience in planning and a Master's Degree in Urban Planning. Beginning date is scheduled for August 31st. Mr. Jaggi is looking forward to getting started on the updating the City's Comprehensive Plan along with several other projects.

Council Member Kreuter moved, seconded by Council Member Saunders to approve the appointment of Jason Jaggi as the new Community Development Director with the start date of August 31, 2015, with the vote upon such motion as follows, to-wit:

Council Member Kramer – Aye
Council Member Lawrence – Aye
Council Member Hoffman – Aye
Council Member Kreuter – Aye
Council Member Saunders – Aye
Council Member Kent – Aye
Council Member Wang – Aye
Council Member D'Alfonso – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried.

BUSINESS FROM MAYOR AND CITY COUNCIL

9. Council Liaison Reports

Council Member Lawrence stated the Pension Board meeting was last Wednesday and seems as if the portfolio is being managed very well. The bond portfolio managed by Commerce is now valued at \$6 million and up nearly two percent over the last twelve months and this is over benchmark. The equity portfolio managed by Fiduciary Advisors is now valued at \$15.5 million and it is up 2.4 percent, also over the benchmark. Council Member Lawrence stated that Mr. Smith prepared a template for an annual report of the defined pension benefit plan which is intended to give participants and residents an overview of the plan. This is something new that the Board has asked for and Mr. Smith provided the first draft and it will go a long way in answering a lot of questions.



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Council Member Wang stated he met with Tracy Grass, Chair of the HBE Committee and the HBE meeting is scheduled for next week.

BUSINESS FROM CITY ADMINISTRATOR

10. APWA Accreditation Discussion

Mark Perkins stated Council Member Kent recently made the suggestion that the City consider pursuing accreditation of our Public Works Department. This is something that Jim Heines and he have discussed on occasion over the last year and trying to familiarize with the process. Mark Perkins stated he was a big proponent of the Police accreditation process that was completed a few years ago and these accreditation processes are a good thing because it makes staff really review our procedures. That is more important than the actual certificate at the end. Mark Perkins stated he is leery as there is a substantial staff investment that comes with it and during a time when we will add a staff person this year to be able to keep up with the work load that staff has been feeling and experiencing. Mark Perkins stated what staff is planning to do is go through the evaluation process and see where we are in relation to each of the categories that are covered with the accreditation process. After completion of the evaluation process we will have a better idea of where we are and if we are ready and prepared to go through the entire process with existing staffing.

Jim Heines stated he has attended some workshops at the national conventions on the process. This is a huge commitment and will need a team to get the accreditation process completed because it not only affects public works but every other department in the city. Other departments will be required to draft policies that will involve public works and the staff will have to put that into action. The process will take approximately three years to complete and then it will be ongoing after that.

Council Member Kent stated he feels the process is worthwhile.

Mark Perkins stated staff will begin work on the self-evaluation process and see how the city stands in each of the categories.

11. Fourth Quarter FY 2015 Financial Analyses

Dan Smith stated as we had previously indicated, a large operating surplus was anticipated. The Revenues for the General Fund were significantly higher than originally budgeted for 2015. This was primarily due to revenues being higher than anticipated in Intergovernmental (especially sales tax) and licenses and permits (especially building permits). Property taxes were slightly lower than budgeted. In addition, utility taxes were less than budgeted due to less electric gross receipts tax than anticipated. Expenditures for the General Fund were significantly less than originally budgeted. The only departments slightly exceeding their original budgets were Finance, Legislative, Park Maintenance and Community Development. Significant savings were realized in Police, Community Services, Administration and Interdepartmental. As indicated previously a significant operating surplus was generated as revenues were significantly higher than expenditures for FY 2015. Dan Smith stated the revenues for the



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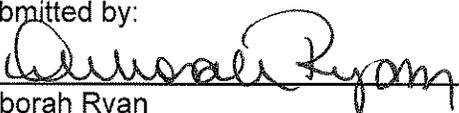
Enterprise Fund were slightly less than anticipated in the budget. Revenues were down at the Golf Course and Snack Bar but were offset by increased usage of the Ice Arena. Overall, there was a slight revenue increase in FY 2015. Expenditures were less than anticipated in Golf, Snack Bar and Ice Arena. This decrease led to a surplus in FY 2015 in the Enterprise Fund operating statement. Due to reduction in expenditures no transfer from General Fund was required in FY 2015, and in fact, the year ended with an operating surplus of \$52,637. Dan Smith stated the revenues for the Capital Fund were not received for Dielmann Complex renovation or the Coeur de Ville overlay in 2015. These should be received in 2016. Therefore revenues were less than budgeted. Sales tax money was significantly higher than anticipated. Expenditures were less than budgeted. A number of projects were not completed as anticipated. These include the Golf Course Dam Rehab, Golf Course Path Replacement and the Coeur de Ville Overlay. Therefore, expenses were less than anticipated. Dan Smith stated it appears interest rates in our investments are edging upward. He included an investment report as of June 30, 2015. Overall, the city had an excellent financial year in 2015. The General Fund realized a higher than anticipated surplus and appears to be in good financial shape for at least the next few years. The performance of the Enterprise Fund was somewhat improved from previous years, ending with a small surplus and no general fund transfer was required. Revenues increased at the Ice Arena but decreased in Golf and at the Snack Bar. Good fiscal management at the Complex yielded expenditure savings to help offset the short fall in revenues. The Capital Fund was in better financial position than projected in the FY 2015 budget. Even though revenues were less than anticipated reductions in expenditures more than offset the revenue shortfalls. Based on the current 5-year plan it looks like the Capital Fund will be in good shape for the near future. It should be noted that the figures for this report are preliminary for 2015. Additional expenditures will be charged to the funds as the August bills are paid due to the governmental accounting guidelines. Even with those additional expenses, he does not anticipate substantial change in the operating results.

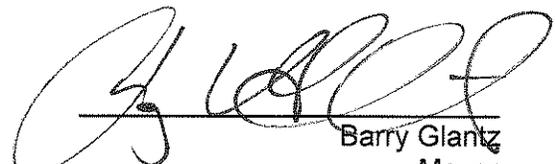
Council Member Hoffman moved, seconded by Council Member Kramer to adjourn at 7:47 p.m., with the vote upon such motion begin as follows:

Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence – Aye
Council Member Kramer – Aye
Council Member D'Alfonso – Aye
Council Member Wang – Aye
Council Member Kent – Aye
Council Member Saunders – Aye

The vote on the motion being 8 ayes and 0 nays, motion carried.

Submitted by:


Deborah Ryan
City Clerk


Barry Glantz
Mayor

Handwritten scribbles and faint markings at the bottom of the page, possibly representing a signature or initials.