MINUTES
CITY OF CREVE COEUR
CITY COUNCIL
300 NORTH NEW BALLAS RD
NOVEMBER 23, 2015
7:00 PM

CALL TO ORDER

A regular meeting of the City Council of the City of Creve Coeur was called to order by Mayor Glantz at the Creve Coeur Government Center, 300 N. New Ballas Road on Monday, November 23, 2015 at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Glantz led the Pledge of Allegiance.

INVOCATION

Mayor Glantz gave an invocation.

ROLL CALL

Mr. Glantz	Mayor
Mr. Kreuter	Council Member Ward I
Ms. Kramer	Council Member Ward I (*arrived at 7:10 p.m.)
Mrs. Lawrence	Council Member Ward II
Mr. Hoffman	Council Member Ward III
Mrs. D'Alfonso	Council Member Ward III
Mr. Kent	Council Member Ward IV
Mr. Saunders	Council Member Ward IV

Absent: Council Member Wang, Ward II

COMMENTS FROM THE GENERAL PUBLIC

(Citizens are asked to limit comments to three minutes and to complete a speaker card)

No one requested to speak.

ACCEPTANCE OF THE AGENDA

Mayor Glantz requested to add Item 10A – Update Regarding Sales Tax Sharing Proposal under Business from Mayor and City Council

Council Member D'Alfonso moved, seconded by Council member Saunders to accept the agenda as amended, with the vote upon such motion as follows, to-wit:

Council Member Lawrence – Aye
Council Member Hoffman – Aye
Council Member Kreuter – Aye
Council Member Saunders – Aye
Council Member Kent – Aye
Council Member D'Alfonso – Aye

The vote on the motion being 6 ayes and 0 nays, motion carried.

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ANNOUNCEMENTS

The City Council meets the 2nd and 4th Monday of each month
6:00 p.m. - 7:00 p.m. - Work Session
7:00 p.m. - Regular Meeting of the City Council

1. CONSENT AGENDA

Council Member Saunders moved, seconded by Council Member D'Alfonso to approve the consent agenda as presented.

a. Council Minutes Dated November 9, 2015

Mayor Glantz called the question to approve the consent agenda as presented, with the vote upon such motion as follows, to-wit:

Council Member D'Alfonso – Aye
Council Member Kent – Aye
Council Member Saunders – Aye
Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence – Aye

The vote on the motion being 6 ayes and 0 nays, motion carried.

BILLS PAYABLE REPORT

For Information Only

Summary: A report of bills payable dated November 23, 2015 in the amount of $309,274.91 has been provided for Council review. No vote is required.

UNFINISHED BUSINESS

2. Bill No. 5571 - an Ordinance Amending Group Home Zoning Regulations in Section 405.450.B and Related Definition in Section 405.120 of the Code of Ordinances of the City of Creve Coeur. Final Reading and Passage

City Clerk read Bill No. 5571 for the final time.

Council Member Saunders moved, seconded by Council Member Hoffman to approve Bill No. 5571, with the vote upon the motion as follows, to-wit:

Council Member Lawrence – Aye
Council Member Hoffman – Aye
Council Member Kreuter – Aye
Council Member Saunders – Aye
Council Member Kent - Aye
Council Member D'Alfonso – Aye

The vote on the motion being 6 ayes and 0 nays, motion carried. Bill No. 5571 becomes Ordinance No. 5449.

NEW BUSINESS

3. **Bill No. 5572 - an Ordinance Entering into an Agreement with Saint Louis County and Accepting the Dedication of the Westerly Portion of Woodfield Lane as a Public Street Upon Completion of the Terms of the City-County Agreement. First Reading**

City Clerk read Bill No. 5572 for the first time.

Mark Perkins stated this is an agreement to accept this street once it is brought up to city standards.

4. **Resolution No. 1192 - a Resolution of the City Council of the City of Creve Coeur, Missouri, Authorizing the Execution of a Contract with Raineri Construction, LLC, for the Construction of the Window Tree Shelter Foundation and Sidewalks for the Amount of $ 23,097.90.**

City Clerk read Resolution No. 1192.

Council Member Saunders moved, seconded by Council Member Hoffman to approve Resolution No. 1192.

Mark Perkins stated this is a cost associated with a sculpture that is higher than anticipated in requiring a fairly robust foundation as the piece is very heavy. With the additional costs we will be over budget by about $7,000 so the Council needs to be aware of that. Staff is not recommending the lowest bid as the next bid offers some additional sidewalk work that the city was going to be left with completing later. Staff felt this bid was the best option.

Mayor called to question to approve Resolution No. 1192, with the vote upon the motion as follows, to-wit:

Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence – Aye
Council Member Kramer – Aye
Council Member D'Alfonso – Aye
Council Member Kent – Aye
Council Member Saunders – Aye

The vote on the motion being 7 ayes and 0 nays, motion carried.

5. **Resolution No. 1193 - a Resolution of the City Council of the City of Creve Coeur, Missouri, Authorizing the Execution of the Necessary Documents for Submitting the Project Proposal Application and Later for Executing an Agreement for a Grant-In-Aid from the Federal Transportation Alternatives Program (Tap) Grant Commission for the Creve Coeur Office Park Pedestrian Improvements Project.**

City Clerk read Resolution No. 1193.

Council Member Saunders moved, seconded by Council Member Hoffman to approve Resolution No. 1193, with the vote upon the motion as follows, to-wit:

Council Member D'Alfonso – Aye
Council Member Kent – Aye
Council Member Saunders – Aye
Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence – Aye
Council Member Kramer – Aye

The vote on the motion being 7 ayes and 0 nays, motion carried.

APPOINTMENTS

6. 2015 Citizen of the Year

Mayor Glantz stated the Nominating Committee met last week and has recommendations to Council to award Citizen of the Year. Mayor Glantz requested Council vote by number as opposed to name.

Council Member Hoffman moved, seconded by Council Member Saunders to accept the Committee's recommendation of candidates 1 and 5 for Citizen of the Year 2015, with the vote upon the motion as follows, to-wit:

Council Member Kramer – Aye
Council Member Lawrence – Aye
Council Member Hoffman – Aye
Council Member Kreuter – Aye
Council Member Saunders – Aye
Council Member Kent – Aye
Council Member D'Alfonso – Aye

The vote on the motion being 7 ayes and 0 nays, motion carried.

7. Olive Graeser TDD Board of Directors

Mark Perkins stated there are two members with terms ready to expire, David Kreuter and Steve Heitz will both expire on December 16. Both are eligible for reappointment. There will also be two vacancies to fill.

Council Member D'Alfonso asked about the length of the reappointment terms.

Mark Perkins stated three years.

Council Member Saunders moved, seconded by Council Member Kent to reappoint Steve Heitz and David Kreuter to the Olive Graeser TDD Board of Directors each for a three year term which will expire December 16, 2018, with the vote upon the motion as follows, to-wit:

Council Member Saunders – Aye
Council Member Kent – Aye
Council Member D'Alfonso – Aye
Council Member Kramer – Aye
Council Member Lawrence – Aye
Council Member Hoffman – Aye
Council Member Kreuter – Aye

The vote on the motion being 7 ayes and 0 nays, motion carried.

BUSINESS FROM MAYOR AND CITY COUNCIL

8. Council Liaison Reports

Council Member Lawrence stated the Parks and Historic Committee met last week and scheduled the Heart to Heart Run for June 4, 2016 with Big River Running Company handling the race. The Ice Rink/Golf Renovation Project is moving along and the big room should be completed in a month. Formation of the Golf Task Force is moving along and the Committee will meet again to more clearly define the mission of the Task Force.

Council Member Hoffman stated as a reminder that on Tuesday, December 8, 2015 at 2:00 p.m. in the lobby there will be the Quarterly Police Recognition, immediately followed by the Police Committee meeting in the Council Chambers.

9. Liaison Update - Finance Committee

Council Member D'Alfonso read and presented for the record a letter from the Finance Committee dated November 17, 2015. (Exhibit A).

Mark Perkins stated the Finance Committee felt that during the budget process there wasn't enough time to do more review. This year staff intends to try to move the review process up by two weeks and then submit to both the Council and Finance Committee for review. That should give them enough time to meet and review.

Council Member Kent asked what the Finance Committee would like the Council to do.

Council Member D'Alfonso stated they would like the Council to approve the previously mentioned items by adding the outlined duties and responsibilities.

Mark Perkins stated staff will bring proposed revisions to the Boards, Committees and Commission Guidebook which was approved by resolution and would need to be amended.

Carl Lumley stated we will need to amend Chapter 125 also as there are detailed descriptions and responsibilities listed.

Council Member Lawrence asked Council Member D'Alfonso to thank the Finance Committee and their efforts.

Carl Lumley stated one thing for Council to think about is how this fits into the approval process, whether this is an opportunity for this committee to weigh in versus a checklist item where we can't bring something to Council without the Committee having looked at it. If it is set up very strictly then there could be quorum issues and could cause scheduling problems for the review process.

Mark Perkins stated there is not an expectation that these will be imbedded into the contract approval process.

Council Member D'Alfonso stated the Finance Committee has also requested that the Council move forward with the vehicle sales tax but not with the use tax.

10. National League of Cities Conference

Council Member D'Alfonso stated she attended the National League of Cities Conference. Currently Creve Coeur is not a member city and last year it was discussed to become a member and she hopes that more Council will be able to attend next year's conference which is scheduled for November 16 – 19, 2016.

Mark Perkins stated the NLC Membership cost is approximately $1,500 annually. The city was previously a member but dropped the membership because it wasn't being used. It is something that can be reviewed. There is a slightly better conference rate if we are members. If there are only a couple Council members attending then it wouldn't be worth the membership cost.

10A. Sales Tax Sharing Proposal

Mayor Glantz stated at the St. Louis County Municipal League meeting there were a couple of sales tax proposals starting to be discussed and gaining traction. One of the proposals is to have most cities stay exactly as they are for Point of Sale and Pool Cities but proposing a ½ cent sales tax increase that would be voted upon in Unincorporated St. Louis County for County Police Services and with that St. Louis County would drop out of the Pool. That would generate additional revenue for most municipalities in the St. Louis Region.

Carl Lumley stated his impression was a County wide vote as opposed to just unincorporated.

Mayor Glantz stated with that proposal out there, there is some concern from Municipal League Members that we send mixed signals that we are opposed to the County Police takeover bill that is currently being proposed but in favor of a resolution that generates a substantial amount of funding for County Police.

Carl Lumley stated the subsequent vote was in substantial favor of the ½ cent sales tax proposal with the condition that the County drop its Police takeover bill.

Mayor Glantz stated that would require the County drop its Police takeover bill and there is no indication that that will happen. One of the reasons that this proposal was brought up because there is concern that our Missouri State Legislature will adjust the sales tax proposal as it currently exists for us, whether we like it or not. Mayor Glantz stated he and Mr. Perkins had breakfast with Senator Dave Shatz and he covers Franklin County, Eureka, Wildwood and parts of Chesterfield including the valley. Mr. Shatz has pre-filed a bill that largely is the same as what he pre-filed last year and it was within one vote of passing. His proposal adjusts the current sales tax distribution and allows cities to keep at least fifty percent of their sales tax generated before sharing the rest in the formula.

Mark Perkins stated it would apply to everything that is subject to sharing now which is the one cent and our ¼ cent local option is in that formula as well.

Mayor Glantz stated this will have an effect on our tax distribution and there is a possibility that State Legislation would put all of St. Louis County municipalities in a pool and then distribution would be done by population which would be a devastating effect on Creve Coeur. What was discussing at the League meeting was that the Missouri State Legislature can force the cities to do something or the cities can be proactive and try and come up with a proposal.

Mark Perkins stated the County Municipal League Bill from a city stand point having the County outside of the pool would be beneficial. The city would benefit if it didn't have to share the ¼ cent local option. It is hard to understand because the ¼ local sales tax was created to help offset the pool and seems counter intuitive to be required to share that revenue also.

Council Member Lawrence stated with the Zoo now proposing an additional tax does anyone think that will have an impact on any of the other proposed taxes.

Mayor Glantz stated he is uncertain on how it will be affected. Wanted to bring all of this information to the Council's attention so that everyone is aware in case one of these bills gets fast tracked and the city is forced to take a position rather quickly.

BUSINESS FROM CITY ADMINISTRATOR

11. County Police Bill Update

Mark Perkins stated the City Attorney indicated that this bill is on the County Council agenda for tomorrow for a vote. The City Council sent Mayor Glantz to voice the city's opposition to this bill to the County Council and understand that there have been some changes to the bill from its original draft.

Chief Eidman stated he understands that two sub committees will be formed that would offer a buffer from the standards. The standards will still be set by the County Executive and still be overseen by the St. Louis County Police Department. One committee will be a review Board and the city's question to the County was who is watching the County Police because some of the suggested standards aren't currently being met by the County Police. New language is in the bill but uncertain where it will go from there.

12. Vehicle Sales Tax

Mark Perkins stated Council has previously discussed this and since then staff has shared this information with the Chamber of Commerce and indicated that the Council was considering the vehicle sales tax and explained the purpose as well as the Use Tax. The Chambers asked some questions about it but didn't take a position either way. There was discussion with the Finance Committee last week and there was a feeling that the vehicle sales tax should be a higher priority and had some concerns with the city trying to pursue both of them at the same time. Because of the fact that one is a new tax and one is to preserve a tax and if the city is going to move forward with a bond issue for new facilities of some scope we may not want to do two taxes in April and come back with a bond issue in November. Mark Perkins stated the timeline on this is that we need to have an ordinance to the County by the end of January and will need to get readings on these taxes to get them on the ballot.

Council Member Lawrence stated she doesn't disagree.

Council Member Kent stated he is in agreement with the thought process of the Committee.

Council Member Kreuter asked if dealerships will have a committee regarding this issue and if they will be helpful regarding education.

Carl Lumley stated the Municipal League has been in touch with them regarding their involvement. There is going to be a push for many municipalities to be on the same ballot.

Mayor Glantz said since this is a change in direction from the last discussion of this topic, Council directs the City Administrator to begin the process to put only the Vehicle Sales Tax on the April 2016 ballot and hold the Use Tax at the recommendation of the Finance Committee and agreement of Council.

13. Use Tax

Item discussed in Item 12.

14. December 28 City Council Meeting

Mark Perkins stated often Council has cancelled the second regularly scheduled meeting in December and after discussion with staff there are no pressing issues that couldn't wait until January.

Council Member Hoffman moved, seconded by Council Member Kent to cancel the second regularly scheduled meeting for December 2015, with the vote upon such motion begin as follows, to-wit:

Council Member Kramer – Aye
Council Member Lawrence – Aye
Council Member Hoffman – Aye
Council Member Kreuter – Aye
Council Member Saunders – Aye
Council Member Kent – Aye
Council Member D'Alfonso – Aye

The vote on the motion being 7 ayes and 0 nays, motion carried.

Council Member Hoffman moved, seconded by Council Member Kent to adjourn at 8:07 p.m., with the vote upon such motion begin as follows, to-wit:

Council Member D'Alfonso – Aye
Council Member Kent – Aye
Council Member Saunders – Aye
Council Member Kreuter – Aye
Council Member Hoffman – Aye
Council Member Lawrence – Aye
Council Member Kramer – Aye

The vote on the motion being 7 ayes and 0 nays, motion carried.

Submitted by:

Deborah Ryan
City Clerk

Barry Glantz
Mayor

Finance Committee

November 17, 2015

Mayor and Council
City of Creve Coeur
Creve Coeur MO 63141

Re: Proposed Finance Committee Duties and Responsibilities

Honorable Mayor and City Council:

For the last two years the Finance Committee has discussed how we might provide more value to the City by increasing our involvement in financial activities beyond those prescribed by the City Charter, which are:

- Review, comment and make recommendations to Council on the Capital Program, and
- Review, comment and make recommendations to Council on the Budget

Our effort began two years ago at the urging of committee members who perceived a lack of value reading, reviewing and making recommendations on budget work product, knowing there was neither time nor opportunity to advise Council on opportunities to improve the budgets. This concern was conveyed in our letter of August 8, 2014.

Our present intent is to provide additional definition to the generalized goal of "Advise the City Council on other financial matters impacting the City as requested by the City Council or Staff" as stated on the City website. Committee members ranked a lengthy list of proposed responsibilities for addition to the Duties and Responsibilities listed in the document A Citizens Advisory Guide to Boards, Committees and Commissions.

The following items are recommended for inclusion in the Finance Committee Duties and Responsibilities:

- As part of the budget review process, evaluate economic justification and risks of proposed single-project capital and operational expenditures in excess of $100,000 or a combination of multiple similar projects or the aggregate value of multi-year projects over $1 million.
- Review proposed financing, bond indebtedness, taxation and leases greater than $10,000 prior to council action.
- Review project closeout reports for scope, schedule and cost variation.
- Periodically review and comment on the surplus funds investment policy and financial performance.
- Review opportunities for cooperative purchasing or contracting ventures with other municipalities.

The committee is sensitive to staff concerns that increased committee involvement in budget preparation impinges on staff time for budget preparation. Members are willing to commit to an extra meeting during the budget process provided two weeks are added for review.

The Finance Committee is available to discuss the preceding or other topics with Council.

Sincerely,

Richard Kutta, Chair
Finance Committee

11/23/15
Exhibit A