

Please return form to:  
City of Creve Coeur  
Building Division  
300 N New Ballas Rd  
Creve Coeur, Mo. 63141



Permit Number \_\_\_\_\_

Permit Fee \$200.00  
Refundable Escrow \$2000.00

City of Creve Coeur  
Demolition Permit and Guidelines

Application Date \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_

Property Owner Name \_\_\_\_\_

Property Owner Address \_\_\_\_\_

Property Owner Telephone \_\_\_\_\_

Property Owner Email \_\_\_\_\_

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Contractor Name \_\_\_\_\_

Contractor Address \_\_\_\_\_

Contractor Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Contractor Email \_\_\_\_\_

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Does hereby make application to demolish the structure commonly known as and located at:

**Please check all that apply:**

Entire Structure \_\_\_\_\_ Septic System \_\_\_\_\_

Potable well \_\_\_\_\_ Swimming Pool \_\_\_\_\_ Accessory Structures \_\_\_\_\_

Interior Commercial Demolition \_\_\_\_\_ Interior Residential Demolition \_\_\_\_\_

*Provide 2 sets of plans for the scope of work for commercial AND residential interior demolition.*

Demolition Start Time & Date: \_\_\_\_\_

**\*Demolition Work Shall Be Completed Within Thirty (30) Days After The Date Of Issuance Of The Demolition Permit.**

**\*See The Inspection Card For Required Inspections.**

BY \_\_\_\_\_  
( ) owner ( ) agent / contractor

APPROVED BY \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

# Copy of Payment

**Office Use Only**

Date of Final Inspection \_\_\_\_\_

Escrow Deduction & Reason \_\_\_\_\_

Release \_\_\_\_\_

Permit # \_\_\_\_\_

City of Creve Coeur  
Demolition Permit Requirements

**Two complete sets of the following:**

1. **Written utility disconnect notices:**
  - a) Ameren UE
  - b) Laclede Gas
  - c) Missouri American Water (licensed plumber required to destroy tap)
    - *Excavation permit required from the Creve Coeur Dept. of Public Works if in ROW*
    - *Applicant must provide St. Louis County PERMIT number for plumbing permit*
  - d) Metropolitan Sewer District (licensed plumber required to destroy connection at the wye of the main sanitary sewer line.)
    - *Excavation permit required from the Creve Coeur Dept. of Public Works if in ROW*
    - *Applicant must provide St. Louis County PERMIT number for plumbing permit*
  - e) 1-800-DIG-RITE confirmation number.
  
2. **Asbestos abatement** report / permit from St. Louis County. Contact Keith Street at St. Louis County, 615-8913, for further information. See attached form.
  
3. **Waste Disposal Authorization** from St. Louis County. Contact Alan Reinhardt at St. Louis County, 615-4112, for further information.
  
4. **Potable wells must be properly sealed** by a licensed well drilling company and reported to the Department of Natural Resources in Rolla, MO.
  
5. **Septic Systems shall be destroyed by a licensed plumber:**
  - a) Septic tank shall be evacuated by a licensed special waste hauler.
  - b) Septic tank shall be completely removed and hauled away.
  
6. **Provide a site plan which shows the following:**
  - a) All property lines, building address and all right-of-ways
  - b) All buildings / structures / sidewalks to be removed
  - c) Locate trees to be preserved and provide temporary fence at drip line
  - d) Locate trees to be removed
  - e) Show location of ingress and egress for equipment / trucks
  - f) Temporary construction access (when existing curb cut / driveway not used) must obtain temporary road permit from the Creve Coeur Department of Public Works
  
7. **Provide enlarged details or notes which address the following:**
  - a) **Site protection** – excavations, trenches, debris piles shall be fenced with a 48” safety fence at any time the site is unattended. Support rods located 10’ O.C. minimum.
  - b) **Erosion Control** –siltation control shall be established to prevent damage to adjacent public and/or private property. Provide detail of siltation control method.
  - c) **Site Restoration** – method of re-vegetation, finish grade to 3:1 slope or less.
    - Site shall not be required to be restored if building permit and construction activity begins within thirty (30) days of demolition.
    - Backfill of excavations shall not include ANY wood or construction debris. All fill material shall be clean dirt or rock unless prior approval for alternative fill material is granted by the Building Official (Steve Unser, 872-2500).
    - Repair of R.O.W. if necessary.
  - d) No **heavy equipment** shall be loaded or unloaded on public street or right of way without prior approval from the Creve Coeur Department of Public Works.
  - e) **Dust Control** – method of controlling blowing and drifting debris shall be specified by the Building Department.  
Debris may be required to be watered-down while loading. Permit to tap hydrant required on site.
  - f) **Project Schedule** – provide a detailed estimate of starting date, working dates, inspection dates and completion date.

**ALL REQUIREMENTS OUTLINED ABOVE SHALL BE SATISFACTORILY ADDRESSED PRIOR TO THE ISSUANCE OF A DEMOLITION PERMIT. FAILURE TO INCLUDE THE NECESSARY INFORMATION WILL RESULT IN A DELAY IN PERMIT ISSUANCE.**