



MEMORANDUM

DATE: August 23, 2018

TO: Mark Perkins, City Administrator

FROM: Lori Obermoeller, Director of Finance

SUBJECT: Fourth Quarter FY 2018 Financial Analysis

Attached is the financial report for the General Fund, the Municipal Enterprise Fund, the Capital Fund, the Sewer Lateral Fund and the Public Safety Fund for the 4th quarter of FY 2018. These figures are preliminary and unaudited. The significant fluctuations are summarized below:

1. General Fund

a. Revenues

Overall, year-to-date revenues for FY 2018 are \$305,083 higher than the same time period for FY 2017. The increases are primarily in the areas of:

- Utility Taxes – up \$222,617, but \$179,516 of this was due to a one-time lawsuit settlement from Ameren
- Licenses and Permits – up \$148,193 from last year due to an increase in business license revenue (up \$29,757 mostly due to collecting several past due licenses) and an increase in building permits (up \$93,522)
- Interest Revenue – up \$102,700 due to an increase in interest rates

Below are the major revenue sources that have decreased from FY 2017:

- Intergovernmental - down \$103,405, with sales tax (\$92,905) being most of that decrease
- Court Revenues – down \$67,866 due to change in municipal court laws

b. Expenditures

Expenditures for the General Fund are \$281,384 less than the same time period in FY 2017 due to the following significant reductions in expenditures from FY 2017:

- Finance Dept – down \$50,518 due to a decrease in pension costs of \$26,934 and \$22,778 less in Technical and Personal Services, which includes the contractual agreement with Dan Smith and the OpenGov website software, which are not in FY 2018
- Court Dept. – down \$71,748 dues to 1 less FT person
- Maintenance of Municipal Property – down \$116,252 due to emergency repair in FY 2017 and Natural Gas and Water/Sewer being down in FY 2018
- Street Maintenance – down \$90,281 due to less snow removal supplies needed in FY 2018

For FY2018, operating revenues exceeded operating expenditures by \$861,032. After transfers to the Capital Fund of \$1.2 million, the General Fund ended the year with a deficit of \$338,968 which is under the budgeted deficit of \$633,280.

2. Municipal Enterprise Fund (MEF)

a. Revenues

Overall, Revenues for the Enterprise Fund are \$164,936 less than what was received in FY 2017, but over the budget for FY 2018. Last year at this time, we received a one-time payment of \$120,000 for the Dielmann Tower Lease.

b. Expenditures

Expenditures are \$28,524 less than last year.

The year-end deficit for the MEF is \$6,128, in line with the adjusted budget but less than projected due to revenues coming in less than anticipated.

3. Capital Fund

a. Revenues

At this time, revenues for the Capital Fund are down \$127,495 from last year, which is due to the less in Grant revenue than FY 2017. Revenue for the Warson Road improvement for \$374,685 won't be received in FY 2018 because the project is still ongoing. In addition to Warson Road not coming in for FY 2018, other grant money just hasn't been posted yet.

b. Expenditures

Expenditures are at \$173,152 more than last year. However, we had anticipated the expenditures to be much higher, but as stated above, Warson Road hasn't been completed so very few Warson Road expenditures are in FY 2018. Also, the police firing range and the evaluation of the historical park buildings didn't occur and will need to be re-budgeted in FY 2019. There are also a few other projects that haven't been completed or posted to FY 2018. More entries will be posted as we proceed through the audit. Some of the major expenditures that occurred for FY2018 are as follows:

- Golf Course Cart Path Project - \$516,443 (Largely grant funded)
- Park Bridge Replacement - \$32,476
- Dielmann HVAC - \$130,015
- Ice Arena Girder - \$94,184
- Alden Lane Culvert Improvements - \$141,935
- Ladue Road Repairs - \$771,860
- Asphalt - \$242,400
- Concrete - \$473,327
- Sidewalks - \$114,109
- New Ballas Road Sidewalk - \$100,616
- Microsurfacing - \$227,721
- Traffic Signal Enhancements - \$95,792
- Olympia Ice Resurfer - \$69,500
- IT Server - \$62,652
- PW One-Ton Dump Truck with Plow & Spreader - \$34,640
- Bobcat - \$64,823
- Warson Road Improvements (to date) - \$235,602

Overall, the Capital Fund was budgeted with a \$824,784 deficit and we are at a surplus of \$13,971.

4. Sewer Lateral Fund

c. Revenues

Sewer Lateral Revenue is \$281 less than last year.

d. Expenditures

Expenditures are \$24,691 less than last year due to changing reimbursement from 80% to 50% January 2017.

Overall, the Sewer Lateral Fund was budgeted with a surplus of \$20,500 and it is currently at a surplus of \$44,201, which is slightly higher than the \$32,000 that we projected in the FY 2019 budget.

5. Public Safety Fund

e. Revenues

The Public Safety Sales Tax revenues are at \$543,333, which is slightly more than the budgeted amount of \$500,000. This amount represents seven months, since the tax was implemented in late 2017.

f. Expenditures

So far only \$2,300 have been expensed.

It should be noted that the figures for this report are preliminary for FY 2018. Additional revenues and expenditures will be recorded to the funds as additional revenues come in and additional bills are paid. Even with those additional unrecorded revenues and expenditures, I do not anticipate substantial changes in the operating results. I would be pleased to respond to any questions.



City of Creve Coeur
Statement of Revenues and Expenditures
As of June 30, 2018
FY 2018

	Annual Budget	Adjusted Budget	YTD Actual	YTD Encumb	2018 Actual As % of Adjusted Budget	2017 4th Qtr Actual	2017 Actual As % of Budget
<u>General Fund Revenues:</u>							
Property Taxes	552,000	552,000	569,870		103.2%	565,888	100.5%
Utility Taxes	5,862,000	5,862,000	5,853,328		99.9%	5,630,711	98.2%
Intergovernmental	7,293,000	6,643,000	6,677,122		100.5%	6,780,527	101.6%
Licenses and Permits	977,650	977,650	1,162,909		118.9%	1,014,716	98.4%
Charges for Municipal Services	103,060	103,060	88,186		85.6%	93,112	79.2%
Municipal Court	600,000	600,000	482,945		80.5%	550,811	95.8%
Interest Revenue	210,000	210,000	264,858		126.1%	162,158	92.7%
Other Revenues	325,268	347,102	398,005		114.7%	394,217	128.2%
Total Revenues	15,922,978	15,294,812	15,497,222		101.3%	15,192,139	100.1%
<u>General Fund Expenditures:</u>							
Legislative Services	474,982	474,982	453,334	3,000	95.4%	427,063	104.2%
Administrative Services	1,076,511	1,076,511	883,848	121,931	82.1%	834,543	68.0%
Finance Department	573,632	573,632	552,365	0	96.3%	602,883	97.3%
Municipal Court	258,351	258,351	234,560	0	90.8%	306,308	90.3%
InterDepartmental	495,901	495,901	485,341	0	97.9%	514,080	92.3%
Community Services	118,342	118,342	113,419	0	95.8%	101,098	83.5%
Maint. of Municipal Prop.	355,303	355,303	333,128	7,163	93.8%	449,380	115.8%
Police Department	7,477,500	7,477,500	6,938,113	0	92.8%	6,942,338	95.2%
Public Works - Admin.	617,035	617,035	547,563	331	88.7%	570,148	105.1%
Street Maintenance	1,669,477	1,727,311	1,484,088	45,947	85.9%	1,574,369	92.3%
Health and Environment	774,500	774,500	741,031	0	95.7%	777,969	95.5%
Park Maintenance	516,730	516,730	457,624	2,296	88.6%	410,433	78.2%
Community Development	1,472,994	1,472,994	1,411,775	0	95.8%	1,406,964	99.8%
Total Expenditures	15,881,258	15,939,092	14,636,191	180,667	91.8%	14,917,575	93.5%
Total Operating Surplus (-Deficit)	41,720	(644,280)	861,032			274,564	
Transfers To Other Funds	525,000	1,525,000	1,200,000			400,000	
Operating Revenues Over (under) Expenditures	(483,280)	(2,169,280)	(338,968)			(125,436)	



City of Creve Coeur
Statement of Revenues and Expenditures
As of June 30, 2018
FY 2018

	Annual Budget	Adjusted Budget	YTD Actual	YTD Encumb	2018 Actual As % of Adjusted Budget	2017 4th Qtr Actual	2017 Actual As % of Budget
<u>Municipal Enterprise Fund Revenues:</u>							
Golf Course	385,350	385,350	355,509		92.3%	375,152	99.5%
Food Service	56,000	56,000	56,759		101.4%	58,080	105.6%
Ice Arena	614,995	614,995	642,614		104.5%	787,527	106.5%
Other Revenues	700	700	8,284		1183.4%	7,343	108.0%
Capital Contribution	0	0	0		0.0%	0	0.0%
Total Revenue	1,057,045	1,057,045	1,063,166	0	100.6%	1,228,102	104.7%
<u>Municipal Enterprise Fund Expenditures:</u>							
Golf Course	489,653	489,653	516,466	0	105.5%	487,583	93.7%
Food Service	41,010	41,010	54,843	2,085	133.7%	48,201	113.9%
Ice Arena	528,588	532,483	497,985	0	93.5%	562,035	117.9%
Depreciation	0	0			0.0%	0	0.0%
Total Expenditures	1,059,251	1,063,146	1,069,294	2,085	100.8%	1,097,818	105.7%
Total Operating Surplus (-Deficit)	(2,206)	(6,101)	(6,128)			130,284	
Transfers to other Funds	0	0	0			0	
Operating Revenues Over (Under) Expenditures	(2,206)	(6,101)	(6,128)			130,284	



City of Creve Coeur
Statement of Revenues and Expenditures
As of June 30, 2018
FY2018

	Annual Budget	Adjusted Budget	YTD Actual	YTD Encumb	2018 Actual As % of Adjusted Budget	2017 4th Qtr Actual	2017 Actual As % of Budget
<u>Capital Improvement Fund Revenues:</u>							
Intergovernmental	2,108,030	2,108,030	2,130,456	0	101.1%	2,057,326	99.1%
Interest Revenue	7,500	7,500	2,795	0	37.3%	1,744	116.3%
Other Revenues	427,045	933,160	471,595	0	50.5%	673,271	51.8%
Total Revenues	2,542,575	3,048,690	2,604,846	0	85.4%	2,732,341	80.9%
<u>Capital Improvement Fund Expenditures:</u>							
Building & Improvements	95,000	205,000	94,184	10,100	45.9%	103,551	27.3%
Park Development Projects	330,000	884,022	719,279	39,378	81.4%	163,003	83.2%
Storm water Projects	320,000	330,549	148,369	687	44.9%	198,457	43.1%
Street Overlay/Repair	2,213,000	3,572,200	2,444,554	763,442	68.4%	2,900,591	97.3%
Capital Equipment	484,638	406,703	384,489	0	94.5%	252,121	67.2%
Total Expenditures	3,442,638	5,398,474	3,790,875	813,607	70.2%	3,617,723	82.4%
Total Operating Surplus (-Deficit)	(900,063)	(2,349,784)	(1,186,029)			(885,382)	
Transfers in from General Fund	525,000	1,525,000	1,200,000			0	
Operating Revenues Over (Under) Expenditures	(375,063)	(824,784)	13,971			(885,382)	



**City of Creve Coeur
Statement of Revenues and Expenditures
As of June 30, 2018
FY2018**

	<u>Annual Budget</u>	<u>Adjusted Budget</u>	<u>YTD Actual</u>	<u>YTD Encumb</u>	<u>2018 Actual As % of Adjusted Budget</u>	<u>2017 4th Qtr Actual</u>	<u>2017 Actual As % of Budget</u>
<u>Sewer Lateral Fund</u>							
Intergovernmental	132,000	132,000	134,540	0	101.9%	134,821	99.1%
Total Revenues	132,000	132,000	134,540	0	101.9%	134,821	99.1%
<u>Sewer Lateral Fund Expenditures:</u>							
Personnel Expenditures	0	0	0	0	#DIV/0!	2,106	9.6%
Technical & Personal Services	1,500	1,500	0	0	0.0%	0	0.0%
Sewer Lateral Reimbursements	110,000	110,000	90,339	0	82.1%	112,925	70.6%
Total Expenditures	111,500	111,500	90,339	0	81.0%	115,030	62.7%
Total Operating Surplus (-Deficit)	20,500	20,500	44,201			19,790	
Operating Revenues Over (Under) Expenditures	20,500	20,500	44,201			19,790	



	<u>Annual Budget</u>	<u>Adjusted Budget</u>	<u>YTD Actual</u>	<u>YTD Encumb</u>	<u>2018 Actual As % of Adjusted Budget</u>	<u>2017 4th Qtr Actual</u>	<u>2017 Actual As % of Budget</u>
<u>Public Safety Sales Tax Fund</u>							
Intergovernmental	0	500,000	543,333	0	108.7%	0	#DIV/0!
Total Revenues	0	500,000	543,333	0	108.7%	0	#DIV/0!
<u>Public Safety Sales Tax Fund</u>							
Contractual Expenditures	0	0	2,300	0	#DIV/0!	0	#DIV/0!
Commodities	0	0	0	0	#DIV/0!	0	#DIV/0!
Capital Expenditures	0	0	0	0		0	#DIV/0!
Total Expenditures	0	0	2,300	0	#DIV/0!	0	#DIV/0!
Total Operating Surplus (-Deficit)	0	500,000	541,033			0	
Transfers out to General Fund	0	0	0			0	
Operating Revenues Over (Under) Expenditures	0	500,000	541,033			0	